

HRMS

Human Resource Management System





Dashboard

Quick Launch



Assign Leave



Leave List



Timesheets

Employee Distribution by Subunit



Legend

Pending Leave Requests



Documentation



System Administration:

The System Administration module offers centralized control to your HR Manager or other personnel to carry out basic HR functions. Define your organizational structure or your pay scale with this module. Work in a secure environment to manage core information and business projects or address security issues such as user rights and permissions.

Personnel Information Management (PIM):

As a centralized employee database, the Personal Information Management (PIM) gives you the capability to easily and productively store and utilize all aspects of your employee information.

Leave /Time off Management:

Using web-enabled and self-service concepts, management of vacation and leave requests was never easier. This integrated module enables online processing of requests and approval for leave and vacation time. Significantly streamline all your leave-related procedures, eliminate paperwork and reduce scheduling hassles with this module.

Time & Attendance Management:

Eliminate paperwork and manual management of attendance and project timekeeping with this sophisticated HR module. The Time and Attendance Management module automates your timekeeping-related processes while minimizing attendance policy errors. Enhance organizational performance and keep your labor and workforce data effectively organized.

Recruitment:

The Recruitment module gives HR professionals a comprehensive solution for the entire recruitment cycle. Effectively streamline your applicant tracking process from job vacancy to hire.

Performance:

Assessment of job performance and communication of critical business expectations is essential for any business. The Performance module of OrangeHRM Open Source simplifies this vital process through creation of employment reviews and self- assessments.

Employee Self Service:

Employee self service (ESS) is a powerful module that provides employees access to pertinent information through a web-enabled PC without involving HR staff. Subject to your information and security policies, employees can view and update personal information, providing tremendous time and cost savings. The functionality of this module spans the entire system, making information available anywhere, anytime.[Learn More](#)

Dashboard:

The Dashboard module integrates information from multiple modules into a unified display. The module gives you a clean, user-friendly interface with real-time trend graphs, lists of pending HR tasks, quick launch panel and reporting.